

Matthew Durch

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OBJECTIVE To obtain a challenging information technology position in the Minneapolis/Saint Paul area

EDUCATION **University of Wisconsin-Madison**
Bachelor of Science: Computer Science, December 2000

Relevant course work:

Database Management Systems
Operating Systems
Computer Architecture

Algorithms
Linear Programming
Programming Data Structures

**COMPUTER
SKILLS**

Certifications: CompTIA A+

Languages: C++, Java, Assembly (MIPS RISC), SQL

Operating Systems: MS-DOS, Windows 3.1/95/98/NT/2000/XP, Solaris, Linux

Hardware: Ethernet Cards, Printers, Memory, Hard Disks, CD-RW's,
CD-ROM's, Scanners, SCSI Cards, PCMCIA Readers

Software: Oracle 8, Access, Word, Works, Star Office, Outlook, Eudora Pro,
Internet Explorer, Netscape Navigator, Partition Magic, Matlab,
Norton Ghost, Norton Antivirus, WinVNC, VISIO, Adobe Photoshop,
Adobe Illustrator, FrontPage

EXPERIENCE ***Product Specialist, Best Buy Co. Inc.*** ***Sept. 2001-Present***

Inver Grove Heights, MN

- Provide quality customer service
- Recommend a complete solution based on customer needs
- Facilitate high merchandising standards
- Maintain a current knowledge of new technologies

Workstation Support Intern, Kohler Company ***May 2000 - Sept. 2000***

Kohler, WI

- Installed hardware upgrades
- Installed computers at the end users' desks
- Installed network and local printers
- Provided customer service to the end user
- Assembled computers from salvaged parts

General Laborer, Tschopp-Durch-Camastral Co. Inc. ***April 1994 - Sept. 1999***

Chippewa Falls, WI

- Trained new employees to work on the grounds crew at Timber Terrace Golf Course
- Maintained the grounds at Timber Terrace Golf Course
- Provided customer service as a cashier in the pro-shop of Timber Terrace Golf Course
- Took inventory at the end of the year at Tschopp-Durch-Camastral's carpenter shop